



12/03/2021

Hempland Primary School
Whitby Avenue, Stockton Lane,
York YO31 1ET
T: 01904 555495
E: office@hempland.pmat.academy
W: www.hemplandprimary.co.uk

Hempland Primary School is part of
Pathfinder Multi Academy Trust, an exempt
charity registered in England and Wales.
Company Number: 07559610.
Registered Office: Archbishop Holgate's
School, Hull Road, York YO10 5ZA

Dear Parent

ELECTION OF PARENT GOVERNORS

I am writing to you to inform you about an election of Parent Governors. The Local Governing Committee, when it is complete, comprises eight Governors of which two will be elected by the parents. There are currently two Parent Governor vacancies within school. Parent Governors will serve for four years, unless they resign during their term of office. They can continue in office even when their children have left the school in order to complete their term.

The Local Governing Committee also comprises:

- Staff Local Governors (appointed by staff body)
- Co-opted Local Governors (appointed by the Local Governing Committee)
- The Headteacher (*ex officio*)

What do local governors do?

Governors are responsible for strategic leadership and accountability within schools. In practise this means that governing bodies are responsible for such things as setting a range of school policies and ensuring they are adhered to; setting and monitoring the school budget; monitoring the progress that the school is making and setting targets for school improvement. Governors are not involved in the operational running of the school. The daily management of the school is the responsibility of the headteacher.

Do Parent Governors have special responsibilities?

No, Parent Governors do not have extra duties. Governors work as a team, with shared responsibilities. The Parent Governors speak as parents: they can't speak for all parents.

How are Parent Local Governors appointed?

We take the term 'parent' to include anyone who has custody of a child registered at the school, as well as 'natural' parents.

If we receive more nominations than there are places to fill, there will be a secret ballot and I will send out ballot forms (1 per parent irrespective of the number of children you have). The form explains how votes may be cast.

If the number of nominations we receive is the same as the number of places to be filled, then those people will be declared appointed. If there are fewer, they will be declared appointed and the Local Governing Committee will be responsible for filling any vacancies by inviting a parent of a child at the school to become a Parent Governor.

Parent Governors must be people who have children at the school when they are elected. Applicants should also have a strong belief in continually improving the quality of education of

children at school and have the time to commit to attend training and local governing body meetings.

How to stand for election

If you decide you wish to stand for election it is necessary to get two parents at the school to propose and second your nomination. If you are not able to stand for election, you may know of someone who is and parents with children at the school can nominate another parent for election.

To obtain a nomination form, please contact the school office by email.

Completed forms should be returned for my attention by email to office@hempland.pmat.academy by Friday 19th March 2021.

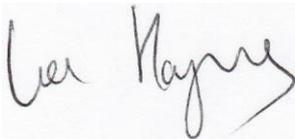
You can nominate as many parents as there are seats to fill but you need a nomination form for each.

Result of the Election

The names of those elected will be displayed at the school for 21 days and will be included in the next edition of the school newsletter.

Anyone having any query about the election is invited to contact the school.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Lee Payne". The signature is written in a cursive style with a large, sweeping flourish at the end.

THE CLOSING DATE FOR NOMINATIONS IS FRIDAY 19TH MARCH 2021