



Interim Executive Headteacher: **Mr L Haynes** Head of School: **Mrs A Innes**

5/1/21

Hempland Primary School
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Dear Parent/Carer,

If you completed our Key Worker questionnaire or contacted the office today, your child has been allocated a place in school during lockdown based on the circumstances you shared with us. Please see below for any information you may require when sending your child to school through this period.

Please do not bring your child to school unless you have already notified us as places may not be able to be provided.

School Opening Times

School will be offering a staggered drop off from 8:30am to 9:00am and a staggered pick up between 2:45pm and 3:15pm. We are not offering breakfast or after school provision at this time.

Classrooms arrangements

Your child will be working within their year group when in school. They will therefore be using their current classroom or the classroom of the other class. Please drop your child off at the usual place.

The exception to this is Mr Dyer's class who will be taught in Mrs Campbell and Mrs Dean's room. They should enter school at the door near this room.

School Lunches

For the rest of this week, we ask that your child brings in a packed lunch please.

From Monday 11th January, there will be a school dinner option – further details to follow.

Health and Safety

As we have done since March, we will be remaining vigilant with health and safety practises around school.

We ask that, when you drop your child off, they still need to wash their hands with soap and water for 20 seconds before entering their classrooms. The outdoor sinks will remain in place for you to do this. We also ask that one parent brings children to school still and that you maintain social distancing when on the school grounds.

School Uniform and Equipment

Children should wear normal uniform each day. They should only bring coat, packed lunch and water bottle with them. No additional equipment is needed in school.

School Work and Home Learning

Whilst your child is in school, they will be continuing to access a high quality education.

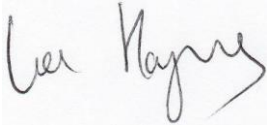
If your child is not in school for the whole week, they will be required to access their learning via either Tapestry (Reception/Year 1) or Google Classroom (Years 2-6). Where work can be scheduled to appear online by staff, all classes will do this for 8pm the evening before to help you prepare.

All year groups will add a timetable for you to follow in order to help you support your child during the day.

Changing Circumstances

If your circumstances change and you no longer need a place, please contact us immediately.

Stay safe

A handwritten signature in black ink that reads "Lee Haynes". The signature is written in a cursive style with a large, sweeping flourish at the end of the name.

Lee Haynes